

## Staying COVID-19 Secure in 2020

**Date** 4 June 2020

We confirm we have complied with the Government's guidance on managing the risk of COVID-19. Due to the nature of this pandemic and to ensure we remain up to date with the latest Government advice, our risk assessments are reviewed every four weeks.

### Key steps we have taken to safer working together

- We have consulted with our recognised Trade Unions, carried out a comprehensive COVID-19 risk assessment and shared the results with our colleagues.
- We have introduced robust cleaning, handwashing and hygiene procedures across the business in line with guidance.
- We have taken all reasonable steps to help those who can to work from home.
- We have taken all reasonable steps to maintain a 2m distance in the workplace. Where people cannot be 2m apart, we have done everything practical to manage the transmission risk.
- We have recognised that there are increased risks to BAME colleagues and others who are disproportionately impacted by the virus and are providing additional support to these groups.
- We continue to review our wellbeing provision for all colleagues across the business.

### Key contacts

Name	Business Area	Email
Lucy Ford	General enquiries including HQ	lucy.ford@mtrel.co.uk
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